

## Unit 163 Board Meeting

January 27, 2018, in Cedar Rapids, Iowa

A meeting of the Board of Directors of Unit 163 of the ACBL was held at Glovic Hall in Cedar Rapids on Saturday, January 27, 2018. Members present were Carol Panzer, Vickki Shelley, Melissa Heston, Martha Peterson, Tom Flanders, Janee Oleson, MaryAnn Boardman, and Gary Edwards. Members absent were Carol Whiteis and Rob Apel.

President MaryAnn Boardman called the meeting to order at 1:30 p.m.

Carol P. moved, Martha seconded a motion to approve the minutes from the October 21, 2017 meeting. The motion carried.

MaryAnn moved, Melissa seconded a motion to approve the agenda. The motion carried.

Gary presented the Davenport and Waterloo financial reports, revised Hills and Dubuque financial reports, and the 2017 Income and Balance sheet. The Unit lost \$3939.76 in 2017. The ending West Bank balance is \$15,005.47.

Gary discussed problems with the director's financial worksheets and the year end balance sheet and income statements. He will work with the Finance Committee and others to develop a more workable system. MaryAnn moved, Carol P. seconded motion 18001B to accept the presented financial statements. The motion carried.

Janee and Vickki led a lengthy discussion of the proposed revision of the Hall of Fame policy and procedure. Gary moved, MaryAnn seconded motion 18002M to approve the Hall of Fame policy. The motion carried. The board thanked Vickki for her meticulous and methodical development of this new policy.

The Awards Banquet will be held March 3 at Glovic Hall in Cedar Rapids. Each board member will be responsible for personally contacting place winners in their area. The Presidents Challenge, rewarding Sectionals that have a gain of 10% in attendance over the previous three year average, will continue in 2018.

The Membership Committee will evaluate new charities for 2018.

Melissa moved, Janee seconded motion 18003B to allow Unit 163 to host a dinner and discussion during the Coralville Regional for all club managers. Zero Tolerance in clubs is a proposed topic. Vickki will make arrangements with Peter Wilke or other interested speakers.

Vickki gave the Tournament Committee report. Melissa volunteered to chair the Tournament Committee. It is recommended that a Pionola email blast be sent to 0 – 300 players one week before Sectionals.

Our auditor, Bonnie Stettler, has recommended that we have a policy on hospitality reimbursement. Melissa moved, Vickki seconded motion 18004F, which states that Unit 163 policy encourages every effort be made for hospitality to break even at Sectionals, and that there is no guarantee of reimbursement. The motion carried.

Vicki moved, Carol P. seconded motion 18005F to continue the GNT trip subsidy. Unit 163 allocates \$1000 per year to GNT trip winners, with a minimum of \$200 per person and a maximum of \$500 per person. The motion carried.

MaryAnn handed out a Special Events schedule for 2018. Gary provided Bill Kent's suggestions for running special games, based on points awarded and cost to clubs.

Gary moved, MaryAnn seconded motion 18006F to approve the 2018 budget. Gary discussed the budget line of a projected profit of \$8000 for the Coralville Regional. The motion carried.

Melissa moved, Maryann seconded motion 18007B to acknowledge filing of the IRS 990-N form. The motion carried.

Janee moved, Martha seconded a motion to adjourn. The motion carried.

The meeting adjourned at 2:45 p.m.

Gary Edwards, Secretary/Treasurer