

Unit 163 Board Meeting

April 4, 2019, in Coralville, Iowa

A meeting of the Board of Directors of Unit 163 of the ACBL was held at Twelve01 Restaurant in Coralville, Iowa on Thursday, April 4, 2019. Members present were Tom Flanders, Martha Peterson, Carol Panzer, Melissa Heston, Vicki Shelley, MaryAnn Boardman, Janee Oleson, and Gary Edwards. Members absent were Rob Apel, Carol Whiteis, and Gary Petersen.

President MaryAnn Boardman called the meeting to order at 6:15 P.M.

Janee moved, Carol seconded a motion to approve the agenda. The motion carried.

Janee moved, Melissa seconded a motion to approve the minutes of the January 26, 2019 meeting as presented. The motion carried.

Gary gave the financial report. The Cedar Rapids Sectional made \$586.61, primarily because of limited Director costs. The Awards Game currently shows a profit of \$58.80, but the designated charity, the Parkinson's Foundation, needs to be paid \$106. Gary presented the 2018 Balance Sheet and the 2018 Income Statement, showing a loss of \$2602.95 for the year. The ending balance for 2018 in the West Bank was \$12,402.52. Melissa accepted the audit material for delivery to Bonnie Stettler. The 2018 IRS non-profit 990-EZ form has been filed. Carol P. moved, Melissa seconded a motion to accept the financial report. The motion carried.

Tom moved, Martha seconded motion 19007B to accept the resignation of Gary Edwards as Secretary/Treasurer. The motion carried.

MaryAnn opened the floor for nomination to the position of Secretary/ Treasurer of the Iowa State Bridge League. Carol P. moved, Melissa seconded motion 19008B to nominate Bonnie Stettler as Secretary/Treasurer. The motion carried.

MaryAnn asked for further nominations. There were none. Maryann moved, Tom seconded motion 19009B to close nominations. The motion carried. The Board voted to elect Bonnie Stettler to the position of Secretary/Treasurer of the Iowa State Bridge League.

Vickki moved, Janee seconded motion 19010B to appoint Melissa Heston as assistant Secretary/Treasurer, and to approve Melissa Heston as second signer for the checking account. The motion carried.

Tom moved, Martha seconded motion 19011B to authorize Gary Edwards to close the checking account at West Bank in Coralville, Iowa, and to transfer the funds into an account at a bank of Bonnie Stettler's choosing. The motion carried.

Storage and delivery of the Unit's 48 tables was discussed. Possible storage sites for some or all of the tables are at Janee Oleson's, Glovic Hall in Cedar Rapids, and Dennis Cordle's garage in Iowa City. Mike Roush might deliver tables as necessary.

The Summer Cedar Rapids and Hills Sectional each require 30 tables. If 24 tables were stored in both Cedar Rapids and Iowa City, then only 6 tables would need to be moved from the other site. Cedar Rapids holds 3 or 4 tournaments or events per year, Hills one. Waterloo needs 6 tables moved once a year. The largest session table count at the 2018 Coralville Regional was 32. In 2016, the highest session table count was 48.5.

Unit 163 owns 17 $\frac{3}{4}$ sets of green bidding boxes, 15 sets of yellow bidding boxes, and 10 sets of the smaller brown bidding boxes.

Unit 163 owns 6 complete 36 board sets of boards. Most Directors will provide their own sets of boards at a cost of \$.50 per table.

Unit 163 has been furnishing supplies (table cards, convention cards, entry forms, pencils, pickup slips, assignment slips) for the Sectionals for several years.

Directors will furnish supplies for \$.42 to \$.50 per table. Supplies need to be continually inventoried, purchased, stored, delivered, and re-supplied. The existing supplies could be stored in Cedar Rapids, and when used up, Directors could then use their supplies. Vickki will add a column to the "Save the Date" Sectional matrix for assigning responsibilities for delivering tables, bidding boxes, and supply items (Top 25, Hall of Fame, Sectional flyers) to the next Sectional. The Sectional procedures will be updated to reflect this.

The board decided to not offer trophies for the Gold Rush Regional. Certificates will be offered instead.

Melissa moved, Carol P. seconded motion 19012B to postpone reapportionment of Unit 163 Districts for two years. The motion carried.

2019 is a Board election year. There are two announced vacancies. The nomination period is June 15 to July 25. A flyer detailing Board member responsibilities and duties , as well as nomination procedures, will be displayed on the Unit web site, as well as at all Unit 163 clubs by June 1, 2019.

The board discussed problems with the committee system, and talked about breaking Board duties into functions that individual Board members could be responsible for. Committees could also be assigned specific functions. Gary noted that Carol P. does an excellent job as web master, and would be difficult to replace. Vickki does an exceptional job as tournament coordinator, and MaryAnn excels as GNT and NAP coordinator, as well as special games coordinator. Jim Jugenson is dependable as a printer and distributor of flyers. Other needs include a teaching coordinator to develop a cohesive plan for teaching bridge and using available ACBL and District financial support, and a club manager liaison. This, added to existing committee positions, would encourage each Board member to fully participate in fulfilling Board responsibilities. This restructuring process will continue after the 2019 election and the new Board's Organizational meeting.

MaryAnn adjourned the meeting at 8:00 P.M.

Gary Edwards