

## Unit163 Board Meeting

Zoom Meeting, December 3, 2022

A meeting of the Board of Directors of Unit 163 of the ACBL convened at 10:30AM by zoom. Members present: Carol Panzer, Melissa Heston, Vickki Shelley, Nancy Klein and Bonnie Stettler.

President Carol Panzer called the meeting to order at 10:30

The minutes were approved. There was discussion on the treasurer's report regarding the uncashed check from the Davenport tournament, and no financial information for the Waterloo tournament. Vickki will contact Tony Ames to check on those two items.

The purpose of the meeting was to form the communication and publicity committees and propose activities for each.

Membership committee:

Keith Sutherland has proposed ideas and is recommended to be chairman. Other members include Nancy, Vickki, Lynda, Melissa, Martha and Carol. Ideas for committee work include:

1. From in and out report, follow on membership renewals
2. Have a zoom meeting for managers
3. Send a questionnaire to managers to ask what would help them
4. Send members for training for teaching bridge

Communication committee:

Nancy Klein volunteered to be chairman. Members include, Bonnie, Carol, and Vickki. Ideas for committee work include:

1. Create a Facebook account
2. Use matching funds from ACBL for advertising
3. Advertise membership activities

4. Recognize rank achievement
5. Send letters to new members
6. Appoint unit photographer
7. Determine venue for awards
8. Maintain unit mailing list

Vicki reviewed starting times for tournaments. Tournament chair will decide whether to use the 10AM or the 1PM starting times. It needs to be determined whether the unit wants to run charity games in the future so she can get sanction numbers for them as well as the unit championship games.

The meeting was adjourned at 11:00AM

Bonnie Stettler  
Secretary/Treasurer