

Unit 163 Board meeting Minutes
August 1st, 2025
10:00 AM via zoom
Members present: Deb Woodhouse, Keith Sutherland,

1. Motion to approve March 8, 2025 Minutes (Gilloon, Sutherland)
2. Motion to approve the Treasurer's Report 7-16-25 (Woodhouse, Gilloon).
Start of year 1/1/2025: balance \$25, 824.
Expenses: Operating expense , \$58
Membership Development: \$8047
Income: Tournaments, \$1073
Current 7/16/2025: balance \$20.863
A motion was made to fund an annual subscription (\$106.99) for Microsoft for Deb Woodhouse which was needed to provide Pianola Tournament notifications. (Gilloon, Sutherland). Maureen will send the bill to Keith for payment.
3. Tournament Coordinator - Jim Jurgenson (sending regrets)
Board members were asked to talk with their Tournament Chairs and decide Tournament dates and sites for 2026, 2027, and 2028. Sanctions need to be scheduled ahead of time. Fliers need to be accurate and sent to Jim in the Fall prior to the Tournament year. ACBL requires this information. All changes to Tournament schedule must be sent to Jim – no exceptions. When choosing dates be aware of other Tournaments being held in District 14. Reminder: Managers are to send the predicted number of Tournament attendees to the Tournament Chairs two week in advance.
4. An initial assessment of the 5 Programs that are being provided by Unit 163 was held. The Managers have provided very positive feedback regarding the success in their Clubs and recommend these programs be continued. A meeting in September will be held to discuss it further.
5. A motion to provide \$1000 to each of the Club Managers was discussed. Initial reaction is that the Managers would like funding to be tied to the Programs. Discussion to be continued in September.
6. Jim Jurgenson is providing a trailer for storage of the tables. Thanks Jim. Unit materials from Melissa (9 cases of extra boards - 7 older cases and 2 newer cases- we now have 12 cases of Boards), 32 Bridge Pal bidding boxes, 25 plastic convention card holders will be distributed throughout the Clubs. Mark Patton and Mary Ann Boardman requested the 25 plastic convention card holders. Maureen will bring them to the Cedar Rapids Tournament to have Mark and Mary Ann share.
7. Maureen is still working on resolving pre-dealt hands for Tournaments. ACBL has indicated that it is not their responsibility.

8. Reminder: Managers are to send the predicted number of Tournament attendees to the Tournament Chairs two week in advance.
9. Mary Ann Boardman has agreed to schedule the 2026 Unit Club Championships and Unit Charity Championships. Vickki Shelley will finish out 2025 as the special games Unit coordinator. A volunteer is needed to take on that responsibility for 2026.
10. Meeting adjourned (Gilloon, Sutherland)

Next meeting: September 13th, 10:30 via zoon.

Note All motions were unanimous unless otherwise indicated.